

Education Course – Application Form

Please complete this form for your chosen course and return by post to your Regional Education Organiser. Alternatively enrol on line at www.unitetheunion.org/education



Course Title:

Course Date: From:

To:

Venue:

An alternative date will be offered if the chosen date is oversubscribed

Name:

Membership Number:

Date of Birth

Yes I have been a paying member for 6 months (Please tick)

Address:

Gender (Please tick) Male Female Other

Post Code:

Home Telephone:

Mobile:

Work Telephone:

Email:

Employer's Name:

Are you a (Please tick) Branch Official Workplace Rep Safety Rep Learning Rep Equality Rep Environmental Rep

What trade union courses have you previously attended?

Equal Opportunities & Equality Monitoring The provision of equality monitoring information is not compulsory, but providing this will allow Unite to accurately monitor our membership diversity and to take appropriate action to ensure that women, BAEM, disabled, LGBT+ and migrant workers are fully represented and trained within the union. Confidentiality is protected. You can update your full equality monitoring data at www.myunite.unitetheunion.org/login

Are you part of the LGBT+ community?

Are you a disabled person?

Are you a migrant worker?

Please tick your ethnic origin: Black or Asian White

If you provide equality information on this form it will be used to update your membership record and to report anonymised equality monitoring of education courses to Unite's constitutional committees.

Unite Regional Officer:

My employer will grant me paid release to attend a union course (Please tick)

Do you have any accessibility or special needs that we may need to accommodate? (e.g. braille, large print, coloured paper, electronic documents, induction loop, guide dog, step free access etc. – please specify):

Dietary needs: (e.g. vegetarian, vegan, gluten free, halal, etc.)

Application approved

It's extremely important that you read the information given below

Before applying for a course would you please ensure that your Regional Officer has been notified of your election/union position as this helps to alleviate problems at a later date, which may delay your application. Once we have received your application form we will confirm in writing whether or not you have been allocated a course place. It is up to you to secure your paid release. Employment legislation entitles you to payment of wages etc. for training you undertake that is connected with your trade union 'duties' (negotiating, representing people etc.) However, if you have been told by your employer that you will not receive paid release, you must raise the issue with your regional officer before you attend the course. Unite Education is not responsible for obtaining your paid release.

course bookings will be made on a 'first come first served basis'

Privacy Notice

For full information regarding Unite's data processing, your information rights and how to contact our data protection team, please see our up to date privacy notice at www.unitetheunion.org/legal-information/privacypolicy or contact your regional office for a copy. Note section 3. in particular that explains how the information provided on this form is used for Unite Education Courses.

- Where the training is provided or verified by a college, the TUC or another external education provider, your information will be shared with Unite's trusted education partner to allow them to facilitate the training and award qualifications or certificates (if applicable).
- Any accessibility or adjustment information provided by you will be shared with the course tutor and/or external education, venue and/or accommodation provider(s) (if applicable and necessary to facilitate).
- Any dietary requirements will be shared with the catering provider(s) (if applicable and necessary to facilitate).