

**Person Specification – Trustee of Unite the Union Benevolent Fund**

**Introduction**

Unite the Union Benevolent Fund is seeking dedicated and passionate individuals to join our Board of Trustees. As a Trustee, you will play a crucial role in shaping the strategic direction of the Fund, ensuring good governance, and supporting our mission to provide financial assistance and support to members and employees of Unite the Union and others in need within our beneficiary community.

**Essential Criteria**

**Personal Attributes**

* Commitment to the values and objectives of Unite the Union Benevolent Fund.
* Integrity, sound judgement, and the ability to think strategically.
* Willingness to act as an ambassador for the Fund and promote its work.
* Ability to work effectively as part of a team while maintaining independent thought.
* Willingness to devote the necessary time and effort to fulfil the responsibilities of a Trustee.

**Skills & Experience**

* Experience in leadership, governance, and strategic decision-making.
* Financial acumen and ability to understand charity/benevolent fund accounts.
* Knowledge of the charity/benevolent fund sector, including relevant legal and regulatory requirements.
* Strong communication and interpersonal skills.
* Ability to identify and assess risks and opportunities.

**Legal & Compliance Requirements**

* Must be eligible to act as a Trustee under the Charities Act 2011.
* Understanding of and commitment to equality, diversity, and inclusion principles.

**Desirable Criteria**

* Experience in grant-making, fundraising, or philanthropy.
* Experience/skills in a specific area useful to Unite the Union Benevolent Fund. e.g. finance, HR, law, IT, or communications.
* Understanding of the challenges typically faced by charities/benevolent funds.
* Prior experience serving on a board or in a similar governance role.

**Time Commitment**

Trustees are expected to attend regular board meetings (typically six times per year). The role is voluntary (unpaid), but reasonable expenses will be reimbursed.

**How to Apply**

See job advertisement.

**Equal Opportunities Statement**

See job advertisement.

We look forward to hearing from you!